

**RAHWAY VALLEY SEWERAGE AUTHORITY**

**Summary of Minutes**

**Special Meeting held November 2, 2006**

- New Business  
Approved the rejection of all proposals received on October 24, 2006 and to re-advertise these contract for receipt on November 16, 2006.

**RAHWAY VALLEY SEWERAGE AUTHORITY**  
**Special Meeting Minutes – November 2, 2006**

The Chairman called the meeting to order at 10:00 a.m.

The Chairman read the statement on “Open Public Meetings Law”.

In accordance with the requirements of the Open Public Meeting Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice which was forwarded to the Star Ledger, the Home News Tribune and was filed with the Clerk of each of the eleven member municipalities on October 30, 2006.

The Chairman asked if any member of the body believed that this meeting was being held in violation of the provisions of the Open Public Meetings Act; to please state their objection and the reasons for same.

Hearing no objections, the Chairman stated we shall proceed with our scheduled meeting.

The Chairman noted that this meeting was being held via a Verizon Business Center Conference Call and also in the Authority’s Boardroom, located at the plant.

**Roll Call**

The following members were present:

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|--|-----------------------------------|
| * Allen Chin   | for the Town of Westfield         |
| James J. Kennedy   | for the City of Rahway            |
| C. Clark Landale   | for the Borough of Mountainside   |
| ** Charles Lombardo  | for the Borough of Garwood        |
| Robert G. Luban  | for the Township of Woodbridge    |
| Thomas J. McHale   | for the Borough of Kenilworth     |
| James J. Murphy  | for the Township of Cranford      |
| ** Joan Papen  | for the Township of Scotch Plains |
| * Joined meeting after roll call.                                    |                                   |
| ** Were in attendance at the plant (all others via conference call). |                                   |

The following members were absent:

- |                     |                                 |
|---------------------|---------------------------------|
| Rosalie F. Berger   | for the Township of Springfield |
| Frank G. Mazzarella | for the Township of Clark       |
| Attilio S. Venturo  | for the Borough of Roselle Park |

The following were also present:

- |                                  |                            |
|----------------------------------|----------------------------|
| ** Michael J. Brinker, Jr., P.E. | Interim Executive Director |
| ** Robert J. Materna             | Secretary-Treasurer        |
| ** Joanne Grimes                 | Office Administrator       |
| Brian Hak, Esq.                  | Counsel                    |

The Chairman stated that the purpose of the meeting was to take action on the proposals received by the Authority on October 24, 2006.

\* Mr. Chin joined the meeting at this time, 10:03 a.m.

### **New Business**

Mrs. Papen made a motion, seconded by Mr. Lombardo, to reject all proposals received on Contracts #0704, #0705, #0707, #0708, #0709, #0710, #0712, #0713, #0714, #0715 and the Contract for 2007 Consulting Engineering Services, which were received on October 24, 2006, based on the recommendation of Counsel as they were not opened in conformance with the Local Public Contracts Law; and hereby authorize re-advertisement of the RFP's.

Mrs. Papen asked why this was being done.

Mr. Brinker responded that the Proposals were received on the 24<sup>th</sup>; however, added that he was involved in several meetings that day and deferred the opening to about 3:00 p.m. Mr. Brinker noted that no proposals were accepted or received after the 11:00 deadline and also noted that no protests were received from any of the vendors.

Mr. Brinker further stated that a representative from O'Brien and Gere was at the plant in the morning and was told that the proposals would not be opened at that time. Mr. Brinker asked the individual to call back in the afternoon for the results, which he did.

Mrs. Papen then asked that a summary of the proposals, be distributed. Mrs. Grimes stated that she would incorporate the information into the minutes.

Proposals for the following annual contracts were received on October 24, 2006:

#### 2007 Consulting Engineering Services

A copy of the RFP was sent to our present consultant for these services and posted on our website. Two proposals were received; however, Hazen & Sawyer subsequently withdrew their proposal.

PS&S	\$20,000.00 Retainer
Warren, NJ	Services billable per rate schedule

#### Contract #0704 – 2007 Accountant Services

A copy of the RFP was sent to our present consultant for these services and posted on our website. One proposal was received as follows:

Suplee, Clooney & Co.	\$21,400.00
Westfield, NJ	

Contract #0705 – 2007 Financial Advisory Services

A copy of the RFP was sent to our present consultant for these services and posted on our website. One proposal was received as follows:

NW Financial Group, LLC Jersey City, NJ	\$25,000.00
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Contract #0706 – 2007 Administration of the Authority’s Biosolids Hauling and Reuse Contract

A copy of the RFP was sent to our present consultant for these services and posted on our website. No proposals were received.

Contract #0707 – 2007 Metering System Sampling, Analysis and Inspection Services

A copy of the RFP was sent to our present consultant for these services and posted on our website. One proposal was received as follows:

D2L Associates, Inc. Cedar Grove, NJ	\$29,120.00
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Contract #0708 – 2007 Laboratory Services (Bioassay, NJPDES, etc.)

A copy of the RFP was sent to our present consultant for these services and posted on our website. Two proposals were received as follows:

QC Labs Southampton, PA	\$9,620.00
Cosper Environmental Bohemia, NY	\$34,650.00

Contract #0709 – 2007 Laboratory Services (SQAR, NJPDES, etc.)

A copy of the RFP was sent to our present consultant for these services and posted on our website. Two proposals were received as follows:

QC Labs Southampton, PA	\$36,326.00
Lancaster Laboratories Lancaster, PA	\$61,808.00

Contract #0710 – 2007 Engineering Services related to Air Permitting

A copy of the RFP was sent to our present consultant for these services and posted on our website. Three proposals were received as follows:

Environmental Compliance Associates Basking Ridge, NJ	\$37,150.00
O'Brien & Gere Edison, NJ	\$39,705.00
Birdsall Engineering Eatontown, NJ	\$40,690.00

Contract #0712 – 2007 Public Relations Services

A copy of the RFP was sent to our present consultant for these services and posted on our website. One proposal was received as follows:

The Spi Group Fairfield, NJ	\$22,280.00
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Contract #0713 – 2007 Lobbyist Services

A copy of the RFP was sent to our present consultant for these services and posted on our website. One proposal was received as follows:

Murray, Montgomery & O'Donnell Washington, DC	\$10,000.00/Monthly Retainer
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Contract #0714 – 2007 Legal Services on Regulatory Matters

A copy of the RFP was sent to our present consultant for these services and posted on our website. Two proposals were received as follows:

Maraziti, Falcon & Healy Short Hills, NJ	\$61,600.00
Hall & Associates Washington, DC	\$96,600.00

Contract #0715– 2007 Bond Counsel Services

A copy of the RFP was sent to our present consultant for these services and posted on our website. One proposal was received as follows:

MacManimon & Scotland, LLC Newark, NJ	\$45,000.00
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As there was no further discussion, the Chairman called the question.

The motion was unanimously approved with the exception of Mr. Landale who voted against.

**Adjournment**

As there was no further business, on motion of Mr. Lombardo, seconded by Mr. Luban, the meeting adjourned at 10:06 a.m. The motion was unanimously approved.

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Robert J. Materna, Secretary-Treasurer

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**Attachments**

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