

OFFICE OF THE COUNTY MANAGER
George W. Devanney, County Manager

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Director of Administrative
Services*

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County Counsel

NICOLE L. DIRADO,
R.M.C., M.P.A.
Clerk of the Board

TO: M. Elizabeth Genievich, Deputy County Manager

FROM: George W. Devanney, County Manager

DATED: June 30, 2010

RE: 24/7 - Updated

This memo is written to clarify Section C, 139-12, Assignment of Non-Motor Pool Vehicles, which provides for assignments of vehicles. After an extensive review of the County Code it has been determined nothing has ever been issued which clarifies those individuals or positions which have the responsibility 24/7 for vehicle. This memo serves to clarify this subsection in the hopes of avoiding future confusion.

The Union County Administrative Code states: "Assignments may also be made by the County Manager based upon review and approval by the County Manager of a written statement of justification. Such statement shall set forth in detail the regular requirement of vehicle usage outside of normal working hours and on weekends."

Certain personnel require "24/7" access and usage of a vehicles for purposes of ensuring health and safety, vital public services, buildings and grounds and emergent conditions are properly maintained and addressed. More recently, homeland security needs have put additional burdens on Administrative personnel who also require 24 hour ability to respond and have access to the county radio system. ("Admin Ops")

People who fall within these categories include, but are not limited to those responsible for all our properties, buildings and facilities which operate 24 hours a day. These are the people who are expected to report if and when it is deemed necessary. The services they provide are those which the

ADMINISTRATION BUILDING

residents of Union County rely on a daily basis. As such, the following positions are deemed to be “24/7” or full time first responders:

County Manager
Deputy County Manager/Director of Administrative Services
Public Safety Director
Human Services Director
Clerk of the Freeholder Board
Parks & Community Renewal Director and Deputy Director
County Counsel
Engineering, Public Works & Facilities Director and Deputy Director
Division of Engineering, Director
Division of Public Works, Director
Division of Facilities, Director
Finance Director
Division of Park Maintenance Director
Runnells Hospital, Assoc. Administrator
Director of Hospital Maintenance
Jail Director
Juvenile Detention Superintendent
Chief of Police
Medical Examiner
Morgue Custodian
OEM Coordinator
Deputy OEM Coordinator
Purchasing Director
Personnel Director
Motor Vehicle Director
Surrogate

In addition, the following personnel are considered to be “24/7” or full time first responders:

Lina Alvarado, Bldg. Maint. Worker, Juvenile Detention
George Blaskewicz, Asst. Director, Corrections
Michael Cahill, Stationary Engineer
Alfonso Campanella, Stationary Engineer
Richard Cardozo, Bldg. Supt. Jail
Victor Chacon, Sr. Maint. Repairer, Jail
Anthony Ciramella, Stationary Engineer
Ted Debowski, Asst. Spvsg. Plumber/Steamfitter
Seb D’Elia, Director of Public Information
Karen Dinsmore, Asst. Director, Human Services
Mike Furchak, Plumber/Steamfitter, Jail
Donald Geib, Stationary Engineer
Lester Jones, Health Officer
Ted Kazmierczyk Spvsg. Plumber
Edward Kuspiel, Stationary Engineer, Runnells Hosp.
Jeffrey Lassiter, Bldg. Maint. Worker, Juv. Det.
Brian Lynch, Stationary Engineer

Thomas MacDermant, General Supervisor Construction
John Matejek, Stationary Engineer
Tina Matlock, Asst Supt., Juv. Det.
Marvyn Matthes, Stationary Engineer
Roberta Milano, Bureau Chief/Health Management
Jerry Pecoraro, General Trade Supervisor
Frank Romano, Building Supt. Juv. Det.
Gray Rothrock, Asst. Chief Stationary Engineer
Peter Ryan, Bldg. Maint. Worker, Jail
Alberto Sanchez, System Analyst, Information Tech.
Arnold Schmidt, Supervisor, Environmental
El-Amin Shaheed, Stationary Engineer
Philip Triano, Bureau Chief/Boiler Room
Richard Pelesko, Bureau Chief, Information Tech.

I trust that this memorandum clarifies any confusion that exists.

Cc: Robert E. Barry, Esq.



COUNTY OF UNION

Part C - GOVERNMENT RECORDS REQUEST RESPONSE

Requester: Tina Renna - UCWA Request Date: 1/9/12

- Document(s) provided: 2 files pages, at a total cost of: no fee Item 11.1
- Special Service Charge imposed - Reason: _____ cost: _____
- Document(s) have been inspected by the requester on the date shown below: _____ documents, _____ total pages
- Document(s) not provided (see below):

The document(s) you have requested that are checked below are NOT being provided because the document(s) are considered privileged or are otherwise exempt from public access, as provided by applicable law:

Privileged or Protected Category	Authority for Denial or Redaction
<input type="checkbox"/> Advisory, Consultative or Deliberative material	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Autopsy Photos / Video	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Attorney-Client Privilege Information	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Computer Security Information	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Criminal Investigatory Records	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Credit Card Numbers	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Domestic Security (Sabotage or Terrorism)	Executive Order 21 (McGreevey)
<input type="checkbox"/> Grievance Information with public employer	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Drivers' License Numbers	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Electronic Surveillance Materials	N.J.S.A. 2A:156A-19
<input type="checkbox"/> Emergency or Security Information or Procedures	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Employee Sexual Harassment Complaints	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Fingerprint Cards	Executive Order 9 (Hughes)
<input type="checkbox"/> Individual's Medical, Financial, or Tax records	Executive Order 26 (McGreevey)
<input type="checkbox"/> Insurance Communications	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Investigation in Progress	N.J.S.A. 47:1A-3.a
<input type="checkbox"/> Labor Negotiation Information (strategy or positions)	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Personnel or Pension Records	N.J.S.A. 47:1A-10
<input type="checkbox"/> Photographs of Crime Scene	Executive Order 9 (Hughes)
<input type="checkbox"/> Proprietary Information	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Reasonable Expectation of Privacy	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Resumes of unsuccessful applicants	Executive Order 26 (McGreevey)
<input type="checkbox"/> Safety of persons or the public	Executive Order 69 (Whitman)
<input type="checkbox"/> Security Measures and Surveillance Techniques	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Social Security Numbers	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Test Questions, Scoring Keys, or other Exam Data	Executive Order 26 (McGreevey)
<input type="checkbox"/> Victim records	N.J.S.A. 47:1A-1.1; N.J.S.A. 2A:82-46b
<input type="checkbox"/> Record has been destroyed/not retained pursuant to:	Records Retention and Disposition Schedule
<input type="checkbox"/> Other	

You have a right to appeal this decision that the documents requested are not accessible. You may take your appeal to the Government Records Council (GRC) or to the New Jersey Superior Court as provided by N.J.S.A. 47:1A-6 and 7. Please see the attached "Part D - Procedures to Challenge Denial of Access to Government Records" and GRC information.

Date: 1/24/12
County Official: [Signature]

ACKNOWLEDGMENT

I hereby acknowledge that I have received copies of, or have been permitted to view/inspect, the documents requested except for any documents specifically listed above on which a determination has been made that the documents could not be provided in accordance with applicable law. If any documents have not been provided, I have received information as to the procedures for an appeal of the determination.

Date: _____
Requestor's Signature: _____